



In our capacity as the governing body to the association, Board members must at all times avoid conflicts of interest with respect to our Association fiduciary responsibility.

Therefore:

1. Board members shall disclose their involvement with other organizations, vendors, or any other associations that currently do business or may do business with RMSFAA. Examples of disclosable relationships would include:
  - membership on another higher education or financial-aid related advisory/governing boards, committees, work groups or task force
2. Information exclusive to RMSFAA shall not be used by board members for personal gain or the gain of a family member or associate, or any other party or organization.
3. Board members shall immediately disclose to the Board any and all impending conflict of interest. Members shall recuse themselves, or the Board shall ask them to recuse themselves, without comment from both the deliberation and final decision-making in cases where conflict is present.
4. There will be no self-dealing or any conduct of private business or personal services between any board member and RMSFAA.

**If you know of any real or perceived conflict of interest, or possibility of conflict, with respect to your RMSFAA legal or fiduciary responsibilities, please explain here:**

***By signing this document, I acknowledge that I understand and accept my obligations and responsibilities regarding any real or perceived conflict of interest in relation to my duty as a member of the RMSFAA Board of Directors.***

Print Full Name	Signature	Today's Date